

# Home Care Package Scheme Application Form

You can use this form to apply for a Home Care Package. A Home Care Package is a set of services provided by the HSE to help an older person to be cared for in their own home. Completed forms should be returned to your local HSE Home Care Packages Scheme offices. Staff in that office can also help you to complete your application. Before completing this form you can read more detailed information on the scheme in the Home Care Package Scheme Information Booklet, which also provides a list of all 32 local offices.

## Part 1 – Your Details – Please use BLOCK CAPITALS

Name of Applicant

Home Address

If living with relatives/in a hospital/nursing home state Current Address

If in hospital/nursing home please also complete the following:

1. Name of Ward/Unit

2. Date of admission

3. Expected date of discharge

4. Medical Record Number

Date of Birth 

D	D	M	M	Y	Y	Y	Y
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 Gender Male  Female

Daytime phone no. 

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 Mobile or alternative phone no. 

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Email address

Do you have a medical card? Yes  No  Please supply the number 

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## Support and Contacts

GP Name

Address

Telephone Number 

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Public Health Nurse Name

Address

Telephone Number (if known) 

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Family Member Contact Name												
Address												
Telephone Number												

**Relationship to applicant**

Who will help you make arrangements for your Home Care Package?
Name & Telephone Number
Relationship to applicant

**Department of Social Protection supports**

Is Carers Allowance/Carers Benefit/Respite Care Grant currently being paid to someone to care for you? Yes <input type="checkbox"/> No <input type="checkbox"/>												
If yes please state - Type of payment(s)												
Name of person receiving the payment												
Address of person receiving payment												
Does this person live with you at your current address? Yes <input type="checkbox"/> No <input type="checkbox"/>												
Contact telephone number of person receiving payment												

If no allowances are being paid, it may be that your carer should apply for one of these supports. More information is available from the Department of Social Protection. Social Welfare Services Office, Government Buildings, Ballinalee Road, Longford Tel: (043) 334 0000 Local: 1890 927 770 www.welfare.ie.

**Part 2 – Application for Home Care Package**

I wish to apply for Home Care Package under the Home Care Package Scheme. I understand that this application is for additional care in the home and if my care needs can be met from regular community services, then I may not receive the Home Care Package at this time.

As part of this application I understand that the HSE will make arrangements for a Care Needs Assessment to be undertaken. Any organisation with information relevant to my care needs may provide the HSE with this information. The content of the Care Needs Assessment report may be provided to, or shared with, relevant health professionals, if required.

The signature below indicates consent to this access.

The HSE will treat all information and personal data provided to them as confidential. The HSE will only disclose information or personal data to other people or bodies according to the law.

I am aware that I must report to the HSE, within 10 working days, any changes in my circumstances which may affect my entitlement to a Home Care Package i.e. admission to hospital, availing of respite care or a period away from home to stay with family member, able to manage at home without supports.

I confirm that I have read and understood this application form. I have read the statement above and I say that the information given by me on this form is correct to the best of my knowledge and belief.

Signed: _____	Date	D	D	M	M	Y	Y	Y	Y
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Local Health Office	HCP Manager(s) Name & Address
Dublin South East	HCP Scheme HSE, Vergemount Hall, Clonskeagh, Dublin 6 Telephone 01-2680570
Dublin South City	HCP Scheme HSE, St. Mary's Day Centre, Richmond Hill, Rathmines, Dublin 6 Telephone 01-4987110/01-4987111
Dublin South West	HCP Scheme HSE, Brickfield House, Brickfield Drive, Crumlin, Dublin 12 Telephone 01-4156963
Dublin West	HCP Scheme HSE, Cherry Orchard Hospital, Ballyfermot, Dublin 10 Telephone 01-4206315
Dun Laoghaire	HCP Scheme HSE, Dun Laoghaire Local Health Office, Tivoli Road, Dun Laoghaire, Co. Dublin Telephone 01-2365200
Kildare/West Wicklow	HCP Scheme HSE, Poplar House, Poplar Square, Naas, Co. Kildare Telephone: 045-907842
Laois/Offaly	HCP Scheme HSE Primary Care Centre, Connolly Street, Mountmellick, Co. Laois Telephone 057-8697515
Longford/Westmeath	HCP Scheme HSE, Health Centre, Longford Road, Mullingar, Co. Westmeath Telephone 044-9395003
Wicklow	HCP Scheme HSE, Block B, Civic Centre, Bray, Co. Wicklow Telephone 01-2744164

Local Health Office	HCP Manager(s) Name & Address
Cavan	HCP Scheme HSE Home Support Department, Local Health Care Office, Lisdaran, Cavan Telephone 049-4373122/049-4373131
Monaghan	HCP Scheme HSE Home Support Department, Primary Care Building, Rooskey, Monaghan Telephone 047-30434/047-30437
Dublin North Central	HCP Scheme HSE, 1st Floor, Ballymun Health Care Facility, Ballymun Road, Dublin 9 Telephone 01-8467126/01-8467132/01-8467336
Dublin North	HCP Scheme Provider Unit Manager, Older Person Services, HSE, Coolock Health Centre, Cromcastle Road, Coolock, Dublin 5 Telephone 01-8160343
Dublin North West	HCP Scheme HSE, Ground Floor, Unit 4 & 5, Nexus Building, Block 6A, Blanchardstown Corporate Park, Dublin 15 Telephone 01-8975170
Louth	HCP Scheme HSE Home Support Office, Market Street, Dundalk, Co. Louth Telephone 042-9394011/042-9394012
Meath	HCP Scheme HSE Home Support Department, Floor 1, Beechmount Shopping Centre, Trim Road, Navan, Co. Meath Telephone 046-9037782/046-9037778

Local Health Office	HCP Manager(s) Name & Address
Carlow/Kilkenny	HCP Scheme HSE Community Services, James' Green, Kilkenny Telephone 056-7784735
Cork – South Lee	HCP Scheme HSE Home Support Office, Room 52, Floor 1, Block 8, St. Finbarr's Hospital, Douglas Road, Cork Telephone 021-4923959
Cork – North Lee	HCP Scheme HSE Home Support Office, Room 52, Floor 1, Block 8, St. Finbarr's Hospital, Douglas Road, Cork Telephone 021-4923959
Cork – North Cork	HCP Scheme HSE Home Support Office, Room 52, Floor 1, Block 8, St. Finbarr's Hospital, Douglas Road, Cork Telephone 021-4923959
Cork – West Cork	HCP Scheme HSE Home Support Office, Room 52, Floor 1, Block 8, St. Finbarr's Hospital, Douglas Road, Cork Telephone 021-4923959
Kerry	HCP Scheme HSE, Rathass Health Centre, Rathass, Tralee, Co. Kerry Telephone 066-7184500
Tipperary-South	HCP Scheme HSE, Our Lady's Campus, The Green, Cashel, Co. Tipperary Telephone 062-70487
Waterford	HCP Scheme HSE, Waterford Community Services, Cork Road, Waterford Telephone 051-842965
Wexford	HCP Scheme HSE, Upper George's St., Wexford Telephone 053-9185746

Local Health Office	HCP Manager(s) Name & Address
Clare	HCP Scheme HSE, St. Joseph's Hospital, Lifford Road, Ennis, Co. Clare Telephone 065-6863858/065-6863859
Donegal	HCP Scheme HSE Home Care Services, Donegal PCCC, St. Joseph's Hospital, Stranorlar, Lifford P.O., Co. Donegal Telephone 074-9191736/074-9191735/074-9191739
Mayo	HCP Scheme HSE, St. Mary's H.Q., Castlebar, Co. Mayo Telephone 094-9049177
Galway	HCP Scheme Older Person Services, HSE, Lá Nua, Castlepark Road, Ballybane, Galway Telephone 091-546062/091-748474/091-748432
Limerick	HCP Scheme HSE, Unit 4, St. Camillus' Hospital, Shelbourne Road, Limerick Telephone 061-483648/061-483657/061-483776
Nr. Tipperary/East Limerick	HCP Scheme HCP Co-ordinator, HSE, Health Centre, Tyone, Nenagh, Co. Tipperary Telephone 067-46452
Roscommon	HCP Scheme HSE Offices, Government Buildings, Convent Road, Roscommon Telephone 090-6637806/090-6637520
Sligo/Leitrim	HCP Scheme HSE Home Care Department, Markievicz House, Barrack Street, Sligo Telephone 071-9155195